

# CALITZDORP SUCCULENT SOCIETY CONSTITUTION

**Adopted 12 March 2017**

## **1. STATEMENT OF PURPOSE**

Calitzdorp Succulent Society (hereafter called the Society) is an association not for gain. *The purpose of the Calitzdorp Succulent Society is to assist in the conservation and preservation of Klein Karoo succulent plants through public education and promotion.*

The Society is an autonomous body with the power to co-operate with other bodies or Societies insofar as their statements of purpose agree with that of the Society.

## **2. FUNCTIONS**

The functions of the Society are the following

- 2.1 To develop a working relationship with existing organizations whose function is the preservation of succulent plants in the veld to assist them in fulfilling their mission..
- 2.2 To develop a continuing dialog with local land owners and farmers to help them understand the value of the succulent plants on their land and facilitate their preservation.
- 2.3 To work with local municipalities to preserve succulent plants that may be in the way of public development.
- 2.4 To educate the public with regards to the value of succulent plants in the local environment, by means of exhibitions, garden tours and demonstration gardens'
- 2.5 To engage in social media activity in order to help fulfil the mission.
- 2.6 To organize talks and hands-on classes by various local experts to help fulfil the mission.
- 2.7 To engage in community beautification through the use of succulent plants and gardens featuring them.
- 2.8 To affiliate with other organizations within South Africa and around the world as a means of furthering the goals of the Society

## **3. MEMBERSHIP**

- 3.1 Any person or organization who is interested in succulent plants, has the right to join as an ordinary member of the Society.
- 3.2 Memberships will be singular in nature. One membership will include an entire core family residing at the same physical address, or one organization with one contact address.
- 3.3 The committee may within its discretion consider any other person, organisation or Society as an honorary, non-paying member.
- 3.4 All membership is subject to full payment of membership fees as determined by the Executive Committee.
- 3.5 Members whose membership fees are not fully paid before notification of the Annual General Meeting is given, lose their right to vote at the annual general meeting.

## **4. COMMITTEE**

- 4.1 The Society will be managed by a committee, chosen by the members, as explained hereafter.
- 4.2 The committee will consist of five members.
- 4.3 The committee will vote among themselves for a chairperson, vice-chairperson, secretary and treasurer within seven days after the Annual General Meeting.
- 4.4 Following the first election of the committee, three members (chairperson, secretary and treasurer) will be chosen for two years and two members for one year. Thereafter three/two members will be elected to the committee each year.
- 4.5 In case of a vacancy, the committee will have the right to co-opt a committee member until the following meeting.
- 4.6 All decisions will be taken by majority vote. The chairperson will have a decisive vote.

- 4.7 The committee will appoint three of its members to form the management committee which will take care of the day-to-day activities of the Society. All decisions of the management committee must be confirmed by the committee.
- 4.8 The committee will have the right to appoint subcommittees to assist it in its work. Such a subcommittee will not have any decision-making authority.
- 4.9 The committee will meet at least once a month or more frequently, as determined by the chairperson, after consultation with the rest of the committee.
- 4.10 Three members of the committee will form a quorum.
- 4.11 The term of office of a committee member will be terminated if he/she is absent without a valid excuse, for three consecutive committee meetings.
- 4.12 If a committee member intends to resign before the end of his/her term, it must be done in writing.

## **5. GENERAL MEETINGS**

- 5.1 A General Meeting is to be held every year in January.
- 5.2 Notice of such meeting must be given at least fourteen days before the due date.
- 5.3 The election of the committee will take place at the Annual General Meeting.
- 5.4 Any ten members have the right to request a Special General Meeting.
- 5.5 A quorum will consist of twelve members. The quorum may be altered from year to year.
- 5.6 Changes in the constitution may be made only with the approval of a minimum of 51% of paid up members.

## **6. FINANCE**

- 6.1 The finances of the Society will be handled by means of a bank account. All income will be deposited and all payments made by cheque or EFT.
- 6.2 A financial report will be presented to the members annually at the General Meeting.
- 6.3 The financial report will be audited annually by an external auditor.
- 6.4 The financial year will run from 1 January to 31 December.
- 6.5 Payments must at all times be signed by two of the five authorised members.

## **7. LEGAL PERSONALITY**

The Society will function as a separate legal person and will be entitled to defend or initiate proceedings in its own name.

## **8. DISSOLUTION**

The Society may be dissolved if 60% of all members entitled to vote, decide accordingly at a General Meeting. The assets of the Society will be transferred to a similar organisation that pursues the same purpose.